



**Australian Health Promotion Association (WA Branch)  
2017 Annual General Meeting  
Minutes**

**4:30pm – 6:00pm, Tuesday 7<sup>th</sup> February  
The Bendat Parent and Community Centre - 36 Dodd Street, Wembley**

**Attending:**

Catrina Wold, Darci Miller, Ashleigh Parnell, Chantelle Jeffery, Melinda Edmunds, Julia Anwar McHenry, Kirsty De Blanken, Claire Thomson, Sarah Di Cristofaro, Deborah Gordon, Denise Corlett, Libby Jardine, Ann Barblett, Michelle Gorman, Cory Gray, Michelle Prior, Laura Emery, Colleen Fisher, Emily Anderson, Amy Lampard, Jamie-Lee Cavill, Lorena Chapman, Linda Portsmouth, Erica Davison, Mel Stoneham, Marissa MacDonald, Cassandra Clayforth, Melissa Denehy, Anne Polley, Malena Della Bona, Samantha Menezes, Emma Hills, Noni Walker, Denise Sullivan, Jill Darby, Karen White, Justine Leavy, Samatha Bradder, Jude Comfort, Courtney Mickan, Colleen Fisher, Gemma Grawford, Jonathan Hallett, Lisa Rooke, Naomi Trengove, Heather O'Malley, Maria Chanmugan, Candice McKeone, Jo Clarkson, Chloe Townsend, Krysten Blackford, Megan Neeson, Trevor Shilton, Alicia King, Melissa Ledger, Scarlet Duncan, Rachel Meade, Liz Bradshaw, Vivian McMahon.

**Apologies:**

Lauren Zappa, Ruth Wernham, Maree De Lacey, Jillian Abraham.

**Meeting opened at: 4.46pm**

**1. Welcome**

Karen White officially opened the meeting and acknowledged the traditional owners of the land – the Noongar/Whadjuk people. She also noted that it was the 25<sup>th</sup> birthday of the AHPA® (WA Branch) Health Promotion Scholarship Program and the 30<sup>th</sup> birthday of the Ottawa Charter.

**2. Ray James Memorial Lecture**

Following Ray's death in 2008, the AHPA (WA Branch) endorsed the establishment of a memorial lecture to be held each year at the Annual General Meeting in his memory. It is hoped that these lectures stimulate innovation in health promotion and promote Ray's passion and enthusiasm to health professionals working in the field.

Karen White introduced the special Ray James Memorial Lecture guest speakers. The 2017 Ray James Memorial Lecture was presented by three guest speakers. Trevor Shilton, Melissa Ledger and Alicia King. The lecture topic was 'health promotion through the ages'. Each speaker discussed where they were in their health promotion career, their role in the scholarship program and where they see the health promotion industry heading into the future.

Karen thanked Trevor, Melissa and Alicia and presented them with an Oxfam donation card.

**3. Apologies**

Karen White communicated the apologies received by the AHPA (WA Branch).

- **Overview of AHPA**
- **AHPA (WA Branch) Reconciliation Action Plan (RAP) Briefing**

Karen White provided an update on the AHPA (WA Branch) RAP development. The RAP developed is undergoing the endorsement process with Reconciliation Australia. Karen White thanked everyone who provided feedback on the AHPA (WA Branch) RAP at the AGM and said that it will be incorporated. Karen also encouraged AGM attendees to keep providing feedback on RAP going forward.

#### **4. Confirmation of previous minutes**

Karen White confirmed that all members had received a copy of the 2016 AHPA (WA Branch) AGM minutes.

Acceptance of the 2016 minutes as a true and accurate record:

Moved: Sarah Di Cristofaro   Seconded: Courtney Mickan   Carried

#### **5. Treasurer's Report**

Liz Bradshaw presented the 2016 Treasurer's report. She noted that the report will not be accepted as a true and accurate record of the Branch's financial position as the figures are subject to change as they are yet to be audited. This information is also available in the 2016 WA Branch Annual Report.

Moved: Gemma Crawford   Seconded: Mel Stoneham   Carried

#### **6. Scholarships**

Liz Bradshaw introduced Jo Clarkson to speak about the 25<sup>th</sup> anniversary of the AHPA (WA Branch) Health Promotion Scholarship Program. Jo Clarkson acknowledged the traditional owners of the land. Jo thanked people who have worked on the program throughout the years and congratulated the new scholarship recipients.

Jamie Cavill was invited to speak and gave an overview of the 2016 scholarship program. Jamie stated that the AHPA (WA Branch) Health Promotion Scholarship Program has been implemented since 1993 with support from Healthway with 57 graduate scholarships and 31 Aboriginal and Torres Strait Islander (ATSI) scholarships successfully completed by end of 2015. She then provided an overview of the scholarship program in 2016.

Two ATSI scholarships were completed in 2016:

- Chontarle Bellottie – supervised by Professor Sandra Thompson at the Western Australian Centre for Rural Health
- Taneisha Hansen – supervised by Kodie Blay at The Wirrpanda Foundation.

Two graduate scholarships were completed in 2016:

- Darci Miller – supervised by Sarah Graham at Mentally Healthy WA.
- Bethany Martin – supervised by Ruth Wernham at the WA AIDS Council

Alicia King (supervised by Cassandra Clayforth at Cancer Council WA) will complete her scholarship in April 2017.

Jamie thanked supervisors for their support and highlighted the outcomes of scholarships including the experience the scholarships provide to new graduates and ATSI people that helps them gain employment and the way it helps to grow and develop skills.

Jamie also provided an update of the Aboriginal Health Promotion short course that ran from the 5<sup>th</sup> to the 8<sup>th</sup> of December 2016. The course was facilitated by Linda Portsmouth and Cheryl Davis. The program was well received with participants reporting an increased confidence to work in health promotion, public speaking, capacity building and making new friends. Jamie thanked Linda, Cheryl and Maria Channugam for their support.

Jamie then announced the 2017 graduate recipients:

- Catherine Bolton – Child and Adolescent Community Health, supervised by Asta Flugge.
- Corie Gray – Collaboration for Evidence, Research and Impact in Public Health, supervised by Dr Roanna Lobo.
- Ashleigh Parnell – Public Health Advocacy Institute of WA, supervised by Dr Melissa Stoneham.

## **7. President's Report**

Jamie Cavil introduced Melinda Edmunds to deliver the 2016 President's Report. Melinda encouraged everyone to read the 2016 Annual Report to see more achievements by the WA Branch and where we plan to head in 2017.

What a year 2016 was! Our first change in 2016 was the move to have our Committee meetings every two months instead of monthly. When reflecting on the success of this trial someone asked me whether we have done as much work as previous years. I urge you to read this annual report and see why my answer was YES.

Our membership has increased by 37 members this year, whilst our Member Services sub-committee worked on streamlining and strategically reviewing what communication our members see and how often.

The Advocacy and Partnerships sub-committee have worked hard in the background to develop a range of proactive advocacy materials and set up a Local Action Group in the South West. All this whilst continuing to respond to reactive advocacy opportunities with our partners when appropriate.

The Capacity Building and Excellence subcommittee partnered with the Public Health Advocacy Institute of WA to host the 2016 Healthway Visiting Fellow Dr Gary Fooks, and supported the National Mentoring Working Group to implement the first national roll-out of the program.

The Finance Audit and Risk Management sub-committee continued to write our Reconciliation Action Plan (RAP) and developed sponsorship guidelines for future opportunities.

The Leadership Group reviewed and updated the WA Branch policy compendium and oversaw the implementation of the Health Promotion Scholarship Program, which is funded by Healthway.

The Committee should be proud of the work they achieved this year as well as the work they have been preparing for 2017. This includes developing our state election priorities, RAP, a

regional strategy to improve engagement and activities in the regions, and new partnerships.

We know that there were times in 2016 that were challenging for the sector specifically around the middle of the year when a number of programs were not re-funded but I want to ensure our members that this is a top consideration for the Committee and we have worked hard to keep a focus on the workforce leading into 2017.

#### 23rd National AHPA Conference

In 2016, the WA Branch proudly hosted the 23rd National AHPA Conference. Whilst this occurred we continued all regular Branch activities. The conference was convened by Dr Melissa Stoneham and myself, and was supported by a Local Organising Committee (Laura Hunter, Lisa Rooke, Dr Linda Portsmouth and Gemma Crawford). This group worked tirelessly throughout the year to put on a conference that reflected on the 30 years of the Ottawa Charter, allowed us to learn from keynote speakers who worked in different ways and very different fields, provided a space for controversial presentations, asked people to connect the dots and encouraged participation in networking whilst having a lot of fun. The theme 'Connect the dots: Tradition to innovation, Making it matter' was present throughout the entire conference enabling reflection on our practice and research, making us consider ways to be more innovative, and ensuring that we make it matter. Thank you to the attendees for making it a great conference and I look forward to seeing you at future AHPA conferences.

#### Reflection

Choosing to step down from the WA Branch Committee this year caused me quite the internal dilemma. I questioned whether I had done enough in my time on the Committee, whether I achieved what I set out to achieve, and was I happy with where the Committee was heading. During my time on the Committee the Leadership Group and I have worked really hard at building a strong succession plan. Knowing that this was playing out made me more confident to make the decision to step down.

Although my time on the Committee is shorter than I first anticipated I am very happy with where the Committee is heading and what has been achieved. Importantly we have had a good balance of policy changes, governance, activities and developing the skills of both Committee members and the profession.

I am really proud that after joining the Committee at a time when a number of long standing Committee members had stepped off we were able to continue the work of the WA Branch whilst knowing it was okay to take some time to find our feet and think of different ways to represent the membership. We have worked hard to keep a culture where everyone's opinion is valued and that debate and feeling uncomfortable is okay, even in my last Leadership Group meeting this was critical. I believe this not only means we are representing the variety of members we have but also that we are making carefully considered decisions.

I would like to thank everyone who has supported me over my time on the Committee, particularly Lisa Rooke, Lorena Chapman, and Courtney Mikan who have been Co-Vice Presidents during my time. To my workplaces who believed this voluntary work is important not only for my personal development but also for the health promotion sector. Finally I would like to thank the Committee members, Strategic Advisory Group members, ex-officios and students that I have had the pleasure of working with. I have learnt so much from this

experience and highly recommend others take the plunge and join the Committee – you never know where it will take you.

‘Courage doesn’t mean you don’t feel afraid, courage means you don’t let fear stop you.’ – Bethany Hamilton

## **8. AHPA (WA Branch) Awards**

Courtney Mickan introduced the AHPA (WA Branch) Awards. Courtney stated that these awards are a fantastic way for the WA Branch to recognise those achieving great things in the health promotion sector in WA.

There were four award categories

- Leadership in Health Promotion
- Outstanding Mentor in Health Promotion
- Excellence in Health Promotion Practice
- President’s Award – Committee member of the AHPA (WA Branch)

### **Leadership in Health Promotion Award**

The winner of the Leadership in Health Promotion award was Lisa Rooke.

Lisa has 15 years’ experience working in health promotion and has led a number of complex projects in metro and regional WA, and in the Northern Territory.

Throughout her career, she has also committed a significant amount of time to AHPA at a state and national level. Initially starting out as a committee member, she took on leadership roles including Secretary and Vice President, and has most recently been driving the development of the Branch’s first Reconciliation Action Plan. Lisa was on the Organising Committee of the 23<sup>rd</sup> National AHPA Conference, has previously been a reviewer for the AHPA Journal and has also represented WA on the National AHPA Aboriginal and Torres Strait Islander working group.

### **Outstanding Mentoring Health Promotion Award**

The winner of the Outstanding Mentor in Health Promotion award was Associate Professor Fiona Farringdon.

Reading how Fiona has inspired and guided her students not only during their studies but also once they graduate and as they progress through their career makes her the very deserving winner.

The following quotes from Fiona’s students highlight the significant impact that Fiona has had on their lives and careers. Despite her academic responsibilities at the University of Notre Dame, the time and energy that Fiona invests into building and maintaining strong relationships with her previous students is testament to her passion and dedication to supporting and strengthening the preventive health workforce into the future.

### **Excellence in Health Promotion Practice Award**

The winner of the Excellence in Health Promotion Practice award was the Make Smoking History for Community Services program at Cancer Council WA.

The Make Smoking History for Community Services program was established to reduce tobacco-related health inequalities experienced by vulnerable people and priority populations in WA. For the

first time in WA, community and social services are being engaged in a program that provides staff with guidelines and resources to develop and improve smoke-free policy and establish or improve smoking cessation support for their clients.

The program has been working in partnership on a range of activities with the WA Council for Social Services. Research, consultation, and utilising evidence to inform ongoing work are important parts of the program. The work of the Make Smoking History for Community Services team is timely in the health promotion context particularly addressing priority populations and the social determinants of health.

### **President's Award**

The President's award is given to a Committee member that shows leadership, inspires others, and is committed to strengthening the health promotion sector. Melinda mentioned that everyone on the Committee is a leader, however wanted to recognise those who had gone above and beyond what you would expect in their role. Melinda also sought feedback from the committee on who they felt was deserving.

The President Award went to Karen White. It was recognised that Karen went above and beyond her role as a committee member. Willing to share her ideas and think of new ways for the Branch to work, she has provided invaluable support to the Treasurer often taking on additional tasks including: supporting the Treasurer, attending meetings on behalf of AHPA and being MC at the AGM. Karen is always willing to learn, wants to challenge herself and is a very deserving winner of the President's award.

### **9. Election and appointment of 2017 Committee**

Melinda thanked and farewelled retiring committee members: Melinda Edmunds, Jo Steel, Melissa Davis, Leisha Aberle, Vivienne Mc Mahon and Chloe Townsend.

The incoming 2017 committee is as follows:

1. Lorena Chapman
2. Courtney Micken
3. Liz Bradshaw
4. Sarah Di Cristofaro
5. Chantelle Jeffery
6. Kirsty de Blanken
7. Nicole Toia
8. Joanna Steel
9. Karen White
10. Catrina Wold
11. Carl Heslop
12. Malena Della Bona
13. Samantha Menzies

Melinda proposed a motion to elect the 2016 AHPA (WA Branch) Committee unopposed

Moved: Gemma Crawford    Seconded: Linda Portsmouth    Carried

Melinda also noted that Chantelle Jeffery returning for her 10<sup>th</sup> year on the AHPA committee.

### **10. Close of Meeting**

Lorena and Courtney thanked Melinda for her work on the AHPA WA Branch Committee.

Karen invited attendees to review the RAP and provide feedback. Karen thanked everyone for coming. She thanked speakers, committee members, students, ex-officios, Strategic Advisory Group (SAG), and AHPA members individual, student and corporate.

We look forward to working with you all in 2017!

**Meeting closed at: 6:17 pm**