

Are you interested in joining the AHPA® National Board of Directors in 2024?

The Australian Health Promotion Association is seeking to recruit two General positions to the national Board to fill casual vacancies until June 2024.

Per the Constitution (section 40), AHPA Directors may at any time appoint a person qualified to be a director, either to fill a casual vacancy or as an addition to the existing Directors. Any director appointed under this rule holds office until the termination of the next annual general meeting and is then eligible for re-election.

We are looking for committed, passionate, innovative, and experienced health promotion researchers, practitioners, advocates or policy makers with interest and/or experience in governance. We are looking for people with a range of skills and experience including but not limited to government relations, advocacy, event management, registration and accreditation systems and IT.

We are seeking to fill **two** General - Director roles.

About the Board

The Board oversees strategic priorities as well as day-to-day management of AHPA. This includes:

- financial operations and solvency
- all matters as prescribed by law
- strategic direction
- any non- routine financial claim against the organisation
- all insurance matters
- any potential or actual legal action against the organisation

Specific duties

General - Director

The role provides an opportunity for participation in a non-for-profit Board in a generalist capacity, supporting and or leading the work of key committees or fulfilling Board commitments. The Board decides what Association matters are delegated to specific Directors, contractors or volunteers, and what controls are in place to oversee the operation of those delegated powers. It is expected that General Board members take an active role in leading a key area of the Association's work.

Directors are expected to give their specific expertise generously to the organisation. The AHPA Board is a working board. All Directors are expected to participate actively in the business of the Association. The Board oversees strategic priorities as well as the day-to-day management of AHPA, including making any representations or agreements with member companies, suppliers,



business partners, employees or other parties or organisations. Directors must actively contribute to Board discussions and decision making in the best interest of AHPA.

Time commitment

The term is currently until the next Annual General Meeting (June 2024).

- Board meetings are monthly for around 2 hours.
- Committee meetings are usually also monthly for an additional 1-2 hours.
- Independent work is expected outside the Board meetings to further the strategic agenda of the Association as directed (e.g. document development, document review).
- Directors must be able to attend all meetings (and not miss more than three) and commit to leading and/or contributing to specific Committee activity

Eligibility

To be eligible, you must be a current financial, full, individual member of the Association. A member of AHPA's Board of Directors is a 'Company Director' as defined by the Corporations Act. The Corporations Act 2001, along with the AHPA constitution, set out the responsibilities and requirements of members of the Board. You should note that there are legal requirements regarding nominating to become a Company Director. These laws relate to bankruptcy and insolvency. Anyone accepting nomination to the AHPA Board should ensure that they meet the requirements to become a Company Director set out by ASIC.

Interested?

We would love to hear from you. If you are interested in any of the roles above, please send an email to national@healthpromotion.org.au with your CV, membership number, and a statement outlining your interest in the Board and the skills and knowledge that you would bring to the role (300 words max) by Monday 4th March.

Relevant reading

- [AHPA® Board Information Pack](#)
- [Link to annual report, financial reports, HPJA reports](#)
- Links to [Constitution](#) and [By-Laws](#)
- [Information about Directors](#)
- [Link to our Strategic Plan](#)